

May 7, 2024

## GOVERNANCE COUNCIL MEETING AGENDA

### I. Call to Order

#### a. Roll Call

Pritika called the meeting to order at 12:15pm due to zoom meetings issues due to interpretation.

In attendance:

#### **Kern Coalition:**

Pritika Ram (CAPK Lead)  
Norma Rojas  
Cristina Benett

Annelisa Perez  
Tania Salinas

Reyna Olaguez  
Christopher Tafoya

#### **Special Guest:**

Miriam (Ground Works )

#### **Governance Council:**

Justin Powers  
Fredri Castrejon  
Daniel Rodela  
Yesenia Acosta  
Yuriria Lopez Arciga

Jim Creighton  
Cecilia Delgado  
Silvia Romano  
Veronica Vasquez

Joey Williams  
Jaime Lopez  
Alissa Reed  
Lori Pesante

### II. Consent Agenda Items

The Consent Agenda consists of items that are considered routine and non-controversial. These items are approved in one motion unless a member of the Kern Coalition requests removal of a particular item. If comment or discussion is requested, the item will be removed from the Consent Agenda and will be considered in the order listed.

#### a. TBD

### III. Old Business

### IV. New Business

Pritika has began by giving an overview of the structure of the agenda

Interpertration joined at 2:17pm

**a. Introduction to Groundworks: Slide Deck Presentation - Info item**

Mirima from ground works began her presentation at 2:18pm

Her presentation was about her small consulting firm focused on equity and technical assistance. She has experience working with other CJF regions such as SLO, Stanislaus, etc

The curriculum they taught was geared towards their governance council to be able to feel included in conversations.

The plan for the kern region is to establish a a curriculum on equitable economic and workforce development. The goal is to also provide the guidance needed for group decision making and processes.

The groundworks firm has not worked in kern county directly however has experience working with disinvested communities in Fresno, Stockton and Coachella areas.

The members of the governance council and kern coalition have asked for Miriam to share previous work done and the teams qualifications. Miriam will share those documents.

Miriam is also requesting for dates to schedule the first virtual training and the in person training and the one on on interviews in the coming months.

**b. Budget to Actuals:CJF Planning Phase & Catalyst Program - Info Item**

Norma presented on the budget to actuals for the planning phase grant. She shared that funds were moved from research to contractual services to provide flexibility to be able to enter other agreements in order to complete the scope of work we proposed.

The encumbered funds were explained as dollars on hold that are set aside for items and projects that are pending such as the summit, a workforce dashboards and a asset mapping activity.

Fredi asked a question about a more itemized list of budget to have an idea on the way the financials of working such as the contracts.

Norma agreed to his request and also shared that the KCCD team is currently undergoing an audit and everything has been in good standing.

Pritka added that the planning contract ends in September of 2024 and their is still a high balance left of 1.2M to spend down.

Norma is confident the funds will be spent down to due the 5 activities pendings to comeptete

Pending Deliverables:

- 1) Kern California Jobs First Conference (Summit)
  - 2) Kern County Sustainable Communities Dashboard
  - 3) Kern California Jobs First Survey
  - 4) Regional Facilitators
  - 5) Asset Mapping
- Entrepreneurial Resources  
Educational and Training Resources  
Already Pending: RFP - Public Relations

Norma Presented on the Catalyst Budget

She went over how the budget was broken up. She emphasized that we were awarded 14M but will be paid 13M for this year. The catalyst fund runs through Septemebr 2026. She also highlighted that 9M is what is going towards the projects.

Joey asked when those funds will be available.

Norma has shared that theu have yet to receive an dollards however we are currently focused on beginning Part 2 of the regional Plan or and beginning the evaluations of projects.

**c. Governance Council Compensation - Info Item**

Norma Presented on the Compensation for the Governace Council

She reviewed the three options (Mileage reimbursement, Food Voucher or Flat fee)

The document includes what would be needed from each governance council member to submit to KCCD and a brief policy blurb. Turn around time for each option does vary. For the payment options, turnaround can be within 40 days after submitting documents. Their is also the option to opt out or opt in at any moment during the governance council term.

Pritikas asked if members can select the option they want or do they have to agree as a group on one.

Norma encouraged that one option be selected for tracking purposes. She also advised that a survey/poll be shared to see what is the majority vote

**d. Catalyst and Implementation Matrix Excercise - Info Item**

**i. OPR Project Criteria - Modified Slides**

Pritika shared the matrix being shared will bleed into the next meeting.

- e. **Ad Hoc Committee updates - Info Item**
  - i. **Governance Council Bylaws Update**
  - ii. **Election Committee Update**

Tania gave an update on the Adhoc Committees for the Bylaws and election commiitees

Bylaws Comitees include:

1. Justin
2. Lori
3. Alyssa

They meet once a week on Wed. at 6pm. and will focus on the mission and vision and the bylaws. Lori gave an update on the imperial valley bylaw structures and took the items that related to Kern. The key focus was attendance and encourages the governance council to read the language they are considering since it is a heavy lift and asking for extra help.

Justin also added that the language is

The timeline for a draft is unknown at the moment. Justin believes after 2 more meetings with the committee they might have a draft to share but does not want to over commit.

Election Commitees Currently:

1. Fredi Castrejon

Looking for 2 additional volunteers that are preferably not looking into running as Chair and Co-Chair that will be developing the election provess

## **V. Governance Council Member Comments**

Fredi asked about the project proposal and thought the timeline had closed  
Norma answered that the timeline has been paused due to new criteria and the governance council will help with that new portal

Alissa asked about the grounds works training dates. The Kern coalition will be sending out a hold on everyones calendar for the 3 hour virtual training and the 2 day in person training.

## **VI. Next Scheduled Meeting**

Tuesday June 4th, 2024 at 12pm via ZOOM

## **VII. Adjournment**

Meeting adjourned at 1:15pm