

August 6, 2024

GOVERNANCE COUNCIL MEETING AGENDA

I. Call to Order

Pritika called the meeting to order at 12:07pm.

Attendance:

Kern Coalition:

Pritika Ram (CAPK Lead)	Annelisa Perez	Reyna Olaguez
Cristina Bennett	Christopher Tafoya	Tania Salinas

Governance Council Members:

Justin Powers	Jim Creighton	Joey Williams
Fredi Castrejon	Rosa Lopez	Gema Perez
Jaime Lopez	Daniel Rodela	Lori Pesante
Alissa Reed	Yesenia Acosta	Yuriria Lopez

Special Guest:

Dalberge Team- Joe Dougherty, Kaylyn Cabrera
Workforce Innovations Team- Audrey Le Baudour, Nicole Tibi

II. Consent Agenda Items

- a. No consent agenda items

III. Old Business

- a. Bylaws Update:

Annelisa provided a brief update on the progress of the Bylaws review. As of 8/5, the council members have reviewed the draft through Articles I and II. The next coalition meeting will adopt a new structure to maximize time and prioritize ratifying the Bylaws, aiming for majority participation or, ideally, full attendance. Communication will be shared soon with the group regarding next steps.

- b. Ground Works Training Recap:

Annelisa thanked the council members for their attendance and participation in the Ground Works training held in early July. She mentioned that Miriam, one of the Ground Works consultants, should have shared all the resources from the in-person training with the council members. However, if anyone did not receive the notes, agendas, handouts, etc., those materials were included in the August agenda packet for everyone's reference.

- c. Compensation Forms Review:

Christopher provided the council members with a brief training on submitting invoices for their monthly compensation, for those who opted in. The training also referenced the forms and cheat sheets included in the agenda packet. To watch the segment on filling out the invoice template based on the number of meetings attended or mileage traveled, fast forward the recording to 13:10 minutes and continue through 22:00 minutes.

IV. New Business

- a. Workforce Innovations Lab Introduction
 - i. **CA Jobs First Summit Update**

Workforce Innovations Labs had the opportunity to present first and share their experience with project management to the council members. They also discussed their current scope of work under the CA Jobs First initiative, which includes creating processes for the Catalyst Fund, developing guiding documents, ensuring accountability of deliverables, and designing marketing assets. Their primary focus has been planning the CJF Summit, scheduled for Saturday, September 7th, at the Bakersfield Marriott. They have been tasked with program design, logistics coordination, producing a marketing toolkit, budget and cost tracking, and managing the event day.

Reyna answered group questions about the budget, which is funded by the original planning grant since it was included as a deliverable in our proposal. The agenda was shared with the council members for their suggestions and feedback, and Reyna agreed to be the lead point of contact for any input. A clarification was provided to the council that the final industries to be highlighted during the summit are those identified in Dalberg's research.

Reyna also gave a brief overview of the Summit logistics, covering registration, the maximum capacity of 500 attendees, and additional support services that will be provided, including live interpretation, transportation, limited childcare, and access for all stakeholders in Kern County.

- b. **Status of Current Gov. Council Members**
 - i. **Appointment of new members**

Pritika addressed the memo concerning the appointment of new council members in South Kern due to the lack of participation in the absence of ratified bylaws. She also requested to move along with the agenda since Fredi had expressed his interest in continuing to serve on the council as long as the other council members wished for him to remain as a representative for South Kern. Fredi was also given the opportunity to voice his concerns, with additional input from other council members in his support. All feedback was noted, and improvements will be made in communication and in tracking participation and attendance.

c. Regional Plan Part 2 Update

Joe from the Dalberg team provided a brief update on the progress of the regional plan part 2. He will also follow up with an email containing details on the next steps. He mentioned that they are actively writing the report and will be sharing sections of it with the Kern Coalition first for feedback. His team is also drafting an overview version that highlights the key components of each chapter in both Spanish and English, which will be shared with council members to avoid requiring them to read a document over 150 pages long. Once the overview has circulated, the Dalberg team has offered to schedule a meeting with all members to discuss and address any comments or feedback in real-time. Interpretation services will be available for this meeting. The coalition will be sending out communication to schedule this meeting as soon as possible, so please keep an eye out for an email soon.

Reyna uplifted one of Ioris suggestions of offering an asynchronous video explanation of the report in eng/ span/ Punjabi that can be watched anytime.

Joe mentioned that it's something they will consider, but the presentation and PowerPoint for the governance council will be available in both Spanish and English.

V. Governance Council Member Comments

Rosa suggested considering alternative dates for the monthly meetings, as Tuesday noon meetings typically don't work for her.

If this is an issue for more members, a new meeting time may be proposed.

VI. Next Scheduled Meeting

Tuesday September 3rd, 2024 at 12pm via [ZOOM](#)

VII. Adjournment

Meeting was adjourned at 1:08