



April 29, 2025

TO: ALL BIDDERS

RE: CALIFORNIA JOBS FIRST CATALYST FUND FOR KERN COMMUNITY COLLEGE DISTRICT
obo KERN COALITION RFP #DO250409

Addendum #8 is hereby expressly incorporated and made part of the California Jobs First Catalyst Fund for the Kern Community College District obo Kern Coalition RFP #DO250409, proposal submission deadline no later than 2:00 p.m. PST, Tuesday, April 30, 2025.

ADDENDUM 8

Clarifications and Modifications to the RFP

1. The proposal submission deadline is **April 30, 2025**, at 2pm (PST). All submissions must be received no later than 2pm (PST) to be considered.
2. The webinar link to the final Technical Assistance session is provided below:
 - **All Themes** 4/29/2025 @ 11AM-12PM [Webinar Registration – Zoom](#)
Todos los temas
3. Technical Assistance Forms:
[Catalyst Technical Assistance Manual - Request Form \(Spanish\) - Google Docs](#)
[Catalyst Technical Assistance Manual - Request Form \(English\) - Google Docs](#)
[Catalyst Phase Technical Assistance Digital Request Form \(English\) - Google Forms](#)
[Catalyst Phase Technical Assistance Digital Request Form - \(Spanish\) - Google Forms](#)
4. A copy of the RFP and related documents have been uploaded to the Public Purchase website at www.publicpurchase.com and the Kern Community College District website at <https://www.kccd.edu/business-services/rfps-bids.html>.
5. Submit questions and responses electronically through the Public Purchase website at www.publicpurchase.com. Public Purchase is our bid platform, which is free registration for bidders to view, access, and submit a response to the RFP.

6. If registration assistance for the Public Purchase platform is needed, we recommend that vendors reach out to the Public Purchase vendor support team directly via chat at <https://www.publicpurchase.com> or email at support@publicpurchase.com.



Answers to bidder questions:

- Q1.** Please explain what form and level of a partnership agreement between partners is required to meet the requirement of Addendum #7 that states the Applicant must be a "partnership" between the stated types of organizations/companies?
For example the partnership agreement will state the decision-making powers, responsibilities, liabilities, partnership/project ownership, costs and revenue distributions between the partners.

Answer: A formal partnership agreement is not required. However, as referenced on page 19 of the RFP: *"At least one letter of recommendation from an organization or partner who has worked closely with your organization is required. Additional letters are encouraged but not required."*

- Q2.** If a City is one of the entities applying, is it required to submit the application with a resolution or document with approval from City Council?

Answer: Not Required.

- Q3.** I'm a little confused by number 2 in Addenda 7, shown below. Is this saying that a partnership (with sub-awardees and letters of commitment) is required? Because from my understanding of the RFP, a partnership was a bonus but not a requirement.
Page 43: Per the requirements of the California Jobs First, Catalyst Phase, all applications should be submitted by a partnership that consists of representatives from government, community-based organizations, labor, education/training institutions, or employers.

Answer: Updated the response to clarify: The RFP does not specifically require partnerships, as described on page 40 of the RFP: *"Projects should prioritize partnerships with small local businesses, non-profits, and community-based efforts."*



- Q4.** We are having an issue with the Google form stating answers are too long and there not being specification on how many characters are permitted. Can you please correct the character space to paragraph or long or clarify limits.

Answer: The Google Forms platform has a maximum character limit of approximately 32,750 characters Applicants experiencing character limit issues within the Google Form are instructed to complete their application through the Public Purchase eProcurement system. Registration instructions for Public Purchase are outlined on pages 1–3 of the RFP. For technical assistance with Public Purchase, applicants should contact the Purchasing Department at purchasing@kccd.edu.

- Q5.** Could you please provide more information on the partnerships mentioned in the last couple of addendums? I do not see much of anything in the RFP regarding partnerships except for one of the application questions. Also, our 12-month timeline is incorporated into the work plan. Is that OK? We do not have a separate document.

Answer: 5a. A Formal partnership agreement is not required. As referenced on page 19 of the RFP: *"At least one letter of recommendation from an organization or partner who has worked closely with your organization is required. Additional letters are encouraged but not required."*

5b. The 12-month timeline may be incorporated into the work plan.

All other specifications remain unchanged.

BY: Purchasing & Contracts
Kern Community College District
Phone: 661-336-5100
Email: purchasing@kccd.edu



ACCEPTANCE OF ADDENDUM #8 TO RFP #DO250409

I _____, officer for _____
Name & Title *Company*
hereby accept and agree to Addendum #8 to the California Jobs First Catalyst Fund for the Kern Community College District obo Kern Coalition RFP #DO250409 and agree to provide the additional requested information in the Addendum.

Signature of Bidder _____ Date _____

Signature of KCCD _____ Date _____

Upon signing, the aforementioned addendum is immediately incorporated into the RFP and service providers response to RFP.

Submit one (1) signed copy of this Addendum acceptance to:

Kern Community College District
Purchasing & Contracts Department
2100 Chester Avenue
Bakersfield, CA 93301

Email: purchasing@kccd.edu

Mark subject line/envelope: RFP Addendum #8 Acceptance

If the addendum as presented is unacceptable, please advise KCCD of your rejection of the addendum in writing with reasons, to the address above or by email to purchasing@kccd.edu.