



Kern Coalition



Date: SEPTEMBER 25, 2025

To: ALL JOBS FIRST CATALYST GRANT APPLICANTS

From: KERN COMMUNITY COLLEGE DISTRICT

Re: RFP DO040925-CHANGES IN PROCESSES AND REVISED CALENDAR FOR AWARD

As the result of recent consultations with staff of the California Economic Development Department (“EDD”) and the California Governor’s Office of Economic Development (“GO-Biz”) (collectively the “State Agencies”) KCCD is implementing changes to the RFP. The changes will affect previous notices, scoring, protest procedures and timing of awards. These changes are provided for in the Conditions to Award section of the original RFP.

The changes in processes and timing are as follows:

PRIOR NOTICES

All previously issued contingent Notices of Award and Declination letters are withdrawn, effective as of the date of this Notice.

SCORING

All applications will be re-scored by representatives of the five (5) members of the Kern Coalition (“Conveners”) utilizing the same scoring matrix and scoring indicators as in the original RFP.

PROTEST PROCEDURES

After the Conveners scoring is completed, and the State Agencies have reviewed and approved the results of the scoring, KCCD will notify all applicants of their scores by posting the results at www.publicpurchase.com and by individual emails.

Within two business days of posting on www.publicpurchase.com and emailing notification of an individual applicant’s scores, applicants may file a protest, based only upon KCCD’s failure to abide by its established procedures, as amended here, in making funding recommendations. Protests contesting the outcome of an RFP and/or a disagreement with, or objection to, the points awarded is not a sufficient basis for a protest.





The protest must be in writing and shall be limited to two (2) typed pages. The protest must clearly state the factual grounds on which it is based. All protests must be on an organization's letterhead and entitled "Protest". Please do not include cover letters with the protest.

Protests will be presented to the Melissa Thornsberry, CFO, 2100 Chester Avenue, Bakersfield, CA 93301. A protest must meet all the following criteria to be considered:

1. The protest must be submitted within two working days of the posting of score results.
2. The person or entity requesting the protest must assert in appropriate detail with factual reasons that KCCD materially failed to follow procedures specified in its RFP document, as amended.
3. The protest must set forth sufficient detail to demonstrate that, but for KCCD's alleged failure, the applicant would have been a successful applicant.
4. All protests must be in writing and emailed, within two (2) business days of the posting of scores, to KCCD Procurement at purchasing@kccd.edu. On the subject line of the email submission please write "Jobs First Catalyst Grant Protest".
5. Protests will not be accepted via facsimile or paper submission.

REVISED CALENDAR

DATE

Re-scoring and consultation with State Agencies completed.	Week of Oct.12, 2025
Results Posted on www.publicpurchase.com and RFPs and Bids - Procurement	Week of Oct.19, 2025
Contract Negotiations Completed.	Week of Nov. 03, 2025
KCCD Board Approval of Contracts.	Week of Nov. 10, 2025
Expenditure Reimbursement Cutoff.	September 30, 2026





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COMMUNICATIONS

Applicants or their agents shall not make personal contact with members of the Kern CCD staff, Board of Trustees, or the Kern Coalition Convener's personnel until after being selected and awarded a Contract for this work. All communications shall be conducted by email to purchasing@kccd.edu. Failure to abide by this policy may be grounds for disqualification.

