



April 29, 2025

TO: ALL BIDDERS

RE: CALIFORNIA JOBS FIRST CATALYST FUND FOR KERN COMMUNITY COLLEGE DISTRICT
obo KERN COALITION RFP #DO250409

Addendum #9 is hereby expressly incorporated and made part of the California Jobs First Catalyst Fund for the Kern Community College District obo Kern Coalition RFP #DO250409, proposal submission deadline no later than 2:00 p.m. PST, Tuesday, April 30, 2025.

ADDENDUM 9

Clarifications and Modifications to the RFP

1. Addendum #9 will be the final Addendum issued for the Catalyst Fund RFP. **No further questions will be accepted, and no further answers will be provided.**
2. The proposal submission deadline is **April 30, 2025**, at 2pm (PST). All submissions must be received no later than 2pm (PST) to be considered.
3. RFP submission options are provided on page 3 of this Addendum.
4. Technical Assistance Forms:
[Catalyst Technical Assistance Manual - Request Form \(Spanish\) - Google Docs](#)
[Catalyst Technical Assistance Manual - Request Form \(English\) - Google Docs](#)
[Catalyst Phase Technical Assistance Digital Request Form \(English\) - Google Forms](#)
[Catalyst Phase Technical Assistance Digital Request Form - \(Spanish\) - Google Forms](#)
5. A copy of the RFP and related documents have been uploaded to the Public Purchase website at www.publicpurchase.com and the Kern Community College District website at <https://www.kccd.edu/business-services/rfps-bids.html>.
6. Submit questions and responses electronically through the Public Purchase website at www.publicpurchase.com. Public Purchase is our bid platform, which is free registration for bidders to view, access, and submit a response to the RFP.



7. If registration assistance for the Public Purchase platform is needed, we recommend that vendors reach out to the Public Purchase vendor support team directly via chat at <https://www.publicpurchase.com> or email at support@publicpurchase.com.



Answers to bidder questions:

- Q1.** Can you please consider granting a **Catalyst Grant extension** (*beyond 4/30 at 2pm*), for a number of reasons – including but not limited to:

- Word count has just now been announced limiting word count to 250 for the google doc, which requires a new re-write of the responses.
Confirm this new requirement is word count and not character limit

Answer: The Google Forms platform has a maximum character limit of approximately 32,750 characters. Applicants experiencing character limit issues within the Google Form are instructed to complete their application through the Public Purchase eProcurement system. Registration instructions for Public Purchase are outlined on pages 1–3 of the RFP. For technical assistance with Public Purchase, applicants should contact the Purchasing Department at purchasing@kccd.edu.
The deadline for the Catalyst RFP will close on Tuesday, April 30, 2025 at 2:00 PM.
Contact purchasing@kccd.edu directly for support.

- Q2.** Yesterday on the webinar, they mentioned another round of Catalyst implementation funding for Ready to Go projects. Do you happen to have an approximate date that the Catalyst implementation funding RFP will be released?

Answer: The California Jobs First, Implementation Phase information can be found here <https://www.labor.ca.gov/regional-investment-initiative/>.



Catalyst RFP Submission Options:

There are three ways that you can fill out your Catalyst RFP application:

1. Google Forms

- Fill out the RFP Application on Google Forms and follow the instructions
- **Google Forms only allows a maximum of 32,750 characters per submission.** If you encounter issues with the character limit, please follow the directions below to submit via Public Purchase.

2. Public Purchase Portal

- If your application is too long for Google Forms, you can submit your application through the Public Purchase portal.
- The following documents must be included along with your application responses:
 - **Completed Application** (pages 38-43 of the RFP)
 - **Cover Letter**
 - **Work Plan/12-Month Timeline** ([link to template](#))
 - **Resumes** for your project team
 - **Letters of Commitment** for all sub-awardees ([link to template](#))
 - **Project Budget** ([link to template](#))
 - **Letters of Recommendation** ([link to template](#))
 - **Catalyst RFP Appendix Section** (pages 31-37: Conflict of Interest Form, Vendor Statement of Intent, Vendor Non-Collusion Affidavit, Certification of Non-Discrimination, Bidder Inquiry Form, and "No Bid" Response Form)
 - Any additional research, studies, assessments, reports, or other documentation related to your project (Optional)

3. Drop off

- Proposal submissions can also be dropped off in a sealed envelope marked

California Jobs First Catalyst Fund RFP DO250409 to the address, as follows:

Kern Community College District Attn: Purchasing & Contracts
2100 Chester Avenue
Bakersfield, CA 93301

The sealed envelope must also include a **USB/Flash drive of your proposal and supporting documentation (See step 2)**



All other specifications remain unchanged.

BY: Purchasing & Contracts
Kern Community College District
Phone: 661-336-5100
Email: purchasing@kccd.edu



ACCEPTANCE OF ADDENDUM #9 TO RFP #DO250409

I _____, officer for _____
Name & Title *Company*

hereby accept and agree to Addendum #9 to the California Jobs First Catalyst Fund for the Kern Community College District obo Kern Coalition RFP #DO250409 and agree to provide the additional requested information in the Addendum.

Signature of Bidder _____ Date _____

Signature of KCCD _____ Date _____

Upon signing, the aforementioned addendum is immediately incorporated into the RFP and service providers response to RFP.

Submit one (1) signed copy of this Addendum acceptance to:

Kern Community College District
Purchasing & Contracts Department
2100 Chester Avenue
Bakersfield, CA 93301

Email: purchasing@kccd.edu

Mark subject line/envelope: RFP Addendum #9 Acceptance

If the addendum as presented is unacceptable, please advise KCCD of your rejection of the addendum in writing with reasons, to the address above or by email to purchasing@kccd.edu.