![Kern CCD - Kern Community College District logo]

April 11, 2025

TO: ALL BIDDERS

RE: <u>CALIFORNIA JOBS FIRST CATALYST FUND FOR KERN COMMUNITY COLLEGE DISTRICT</u>
<u>obo KERN COALITION RFP #DO250409</u>

Addendum #5 is hereby expressly incorporated and made part of the California Jobs First Catalyst Fund for the Kern Community College District obo Kern Coalition RFP #DO250409, proposal submission deadline no later than 2:00 p.m. PST, Tuesday, April 30, 2025.

<u>ADDENDUM 5</u>

Clarifications and Modifications to the RFP

1. The proposal submission deadline has been extended to **April 30, 2025**, at 2pm (PST).

2. Technical Assistance schedule

Theme	Date/Time	Zoom Link
Leveraging Sector Expertise	4/14/2025 @ 12PM-1PM	Webinar Registration - Zoom
Capacity Building	4/15/2025 @ 12PM-1PM	Webinar Registration - Zoom
Resource Alignment	4/15/2025 @ 4PM-5PM	Webinar Registration - Zoom
Project Strategy Refinement	4/16/2025 @ 12PM-1PM	Webinar Registration - Zoom
Evaluation Metrics	4/16/2025 @ 4PM-5PM	Webinar Registration - Zoom
All Themes	4/23/2025 @ 10AM-12PM	Kern Community College District - Room 102 2100 Chester Ave. Bakersfield, CA 93301
All Themes	4/23/2025 @ 4PM-6PM	Kern Community College District - Room 101 A/B 2100 Chester Ave. Bakersfield, CA 93301
Revised Approach		
All Themes 1	4/16/2025 @ 12PM-1PM	Webinar Registration - Zoom
All Themes 2	4/16/2025 @ 4PM-5PM	Webinar Registration - Zoom
All Themes 3	4/17 thru 4/22	Virtual
All Themes 4	4/23/2025 @ 10AM-12PM	Kern Community College District -
All Themes 5	4/23/2025 @ 4PM-6PM	Kern Community College District -
All Themes 6	Between 4/23 and 4/30	Virtual
Individual TA provided throughout by phone, email, virtual appointment, in-person appointment		

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3. The Technical Assistance Support page includes the following Google Form(s) to request technical assistance for your project:

    - English: Catalyst Fund Technical Assistance Request Form (English) - Google Forms

    - Spanish: California Jobs First Catalyst Fund - Formulario de solicitud de asistencia técnica - Google Forms

4. A copy of the RFP and related documents have been uploaded to the Public Purchase website at www.publicpurchase.com and the Kern Community College District website at https://www.kccd.edu/business-services/rfps-bids.html.

5. Submit questions and responses electronically through the Public Purchase website at www.publicpurchase.com. Public Purchase is our bid platform, which is free registration for bidders to view, access, and submit a response to the RFP.

6. If registration assistance for the Public Purchase platform is needed, we recommend that vendors reach out to the Public Purchase vendor support team directly via chat at https://www.publicpurchase.com or email at support@publicpurchase.com.

Answers to bidder questions:

Q1. In response to Addendum 3, Q.8: Pseudo SSNs is not a familiar process. How long does this take for EDD approval? Will this be required for community members who participate in training and workforce development activities too? What assurances do we have that this is a safe process and participants' data will not be shared?

Answer:

How long does this take for EDD approval?
The EDD does not have an established timeframe for approval since, approval is on a case-by-case basis. However, participant data needs to be inputted within a 30-day timeframe from when activities occur, so we do not expect determination to take longer than that timeframe.

Will this be required for community members who participate in training and workforce development activities too?

Social security numbers would be required for participation in training and workforce development activities, if it is also determined that the participants need to be enrolled in CalJOBS.

What assurance do we have that this is a safe process and participants' data will not be shared?
The Employment Development Department (EDD) is committed to protecting the privacy rights of individuals. It is our policy to limit the collection of personal information and protect the personal information it collects and maintains.

Regarding the sharing of data outside of government entities, CalJOBS maintains strict controls to prevent unauthorized access to participant information. Any sharing of participant information with employers or other entities would be subject to explicit consent or approval, ensuring compliance with privacy regulations and protecting participants' sensitive information.

Q2. Is there a way to raise concern over a participant who helped write this, make decisions, and is also applying for this? This really seems concerning. Is there a way to request how the governing board will make sure their decision is not influenced unfairly by having a fellow member applying for this project?

Answer: Any individual who contributed to the development of the RFP or participated in governance decisions and is also applying for funding is strictly recused from all aspects of review, scoring, and decision-making. This conflict-of-interest policy is mandated by the state and enforced without exception. The Governing Body will not accept input or involvement from any applicant at any stage of the evaluation process.

Q3. Are there any certain eligibility requirements regarding what organizations can apply?

Answer: Eligible applicants must meet Legal Capacity: Organizations must be legally able to contract within the State of California. Alignment with Program Priorities: Applicants must show alignment with the core priorities of California Jobs First, including equity, community engagement, and inclusive economic development.

Q4. Please clarify the type of information needed for the Climate Impact question related to Greenhouse Gas Emission Reduction. Should responses describe the reduction, or should they reference tools or resources used to determine the reduction?

Answer: Applicants should provide both a description of the anticipated reduction in emissions and reference any tools, methodologies, or resources used to estimate or support that reduction. This could include data models, calculators, or alignment with state-recognized frameworks or climate action plans. The goal is to demonstrate an informed and measurable approach consistent with the objectives of the California Jobs First Catalyst Phase.

Q5. Can Lost Hills community receive funding through this grant opportunity? Also, what region are they in?

Answer: The Lost Hills community is eligible to receive funding under the Catalyst Phase of California Jobs First, administered through the Kern Coalition. Lost Hills is located in West Kern region.

All other specifications remain unchanged.

BY: Purchasing & Contracts
        Kern Community College District
        Phone: 661-336-5100
        Email: purchasing@kccd.edu

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ACCEPTANCE OF ADDENDUM #5 TO RFP #DO250409

I _____, officer for _____
Name & Title   *Company*
hereby accept and agree to Addendum #5 to the California Jobs First Catalyst Fund for the Kern Community College District obo Kern Coalition RFP #DO250409 and agree to provide the additional requested information in the Addendum.

Signature of Bidder _____   Date_____

Signature of KCCD_____   Date_____

Upon signing, the aforementioned addendum is immediately incorporated into the RFP and service providers response to RFP.

Submit one (1) signed copy of this Addendum acceptance to:

Kern Community College District
Purchasing & Contracts Department
2100 Chester Avenue
Bakersfield, CA 93301

Email: purchasing@kccd.edu

Mark subject line/envelope: RFP Addendum #5 Acceptance

If the addendum as presented is unacceptable, please advise KCCD of your rejection of the addendum in writing with reasons, to the address above or by email to purchasing@kccd.edu.