Kern Community College District
Administrative Procedure
Chapter 6 – Business and Fiscal Services

AP 6910 Housing

Reference:

Education Code Section 76010;
Health and Safety Code Section 53580

The Chief Financial Officer or Associate Vice Chancellor, Facilities Planning & Construction must verify the need for housing and financing assistance and must monitor the project on an annual basis to ensure it meets all regulatory requirements.

Students, faculty, or staff must have the right of first refusal to all available units.

At least 50 percent of student residents must meet the criteria for need-based financial assistance, as determined by the Vice Chancellor, Educational Services and Student Success or designee and formerly homeless students, and current and former foster youth as determined by the Vice Chancellor, Educational Services and Student Success or designee.

The District may prioritize and restrict occupancy in affordable rental housing on land owned by the District to faculty and employees.

All contractors must comply with the applicable provisions of the California Public Contract Code.

The project will normally be located within a 5-mile radius of the campus or satellite center. Considerations for the location of the housing project will include, but not be limited to: proximity to the campus or center, the normal commute time to campus, proximity to community resources, proximity to retail services, available parking, access to public transportation, construction issues, and other local planning and zoning issues. The District may locate the project outside the 5-mile radius if in the judgment of the Chief Financial Officer or Associate Vice Chancellor, Facilities Planning & Construction such a location is justified and in the best interest of the District and its students.

The District will ensure that it and its housing operator, if any, complies with state and federal laws regarding equal access to housing.

Data on Student Housing

For each campus that provides District-owned, District-operated, or District-affiliated

student housing facility, the District will post on its external and internal internet websites, at least twice each academic year, all of the following information:

- The number of enrolled students;
- Existing campus housing stock, including, but not limited to, the number of available beds on campus;
- The number of students on the campus housing waiting list, and how many students have removed themselves from the waiting list since the last report;
- If available, the number of students who request campus-owned, campus-operated, or campus-affiliated student housing; and
- If available, the number of incoming freshmen, transfer students, and international students requiring campus-owned, campus-operated, or campus-affiliated student housing.