



**BP 6550**

**Kern Community College District  
Board Policy**  
Chapter 6 – Business and Fiscal Affairs

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**BP 6550**      **Disposal of Property**

**References:**

Education Code Sections 70902 subdivision (b)(6), 81360 et seq., and 81450 et seq.

**Note:** This policy is **legally required**.

The Chancellor is authorized by the Board of Trustees to declare as surplus such personal property of the District as is no longer useful for District purposes and shall establish procedures to dispose of such property in accordance with applicable law. All sales of surplus personal property shall be reported to the Board on a periodic basis. This policy shall not be construed as authorizing any representative of the District to dispose of surplus real property at any time.

The responsibility for the acquisition or withdrawal of library materials rests with the College President or designee. The head librarian at each College has the primary responsibility for the withdrawal of obsolete and/or damaged materials from the library.

Materials shall be disposed of in a manner which may be economically feasible and may be beneficial to groups, institutions, and individuals.