

**Kern Community College District
Administrative Procedure
Chapter 6 – Business and Fiscal Services**

AP 6620 Naming of Properties, Facilities, and Programs

References:

None

Naming District/College Properties, Facilities, and Programs

The naming of District/College properties, facilities, and programs as defined in BP 6620 requires the approval of the Board of Trustees of the Kern Community College District.

Definitions:

1. The term “facilities” includes, but is not limited to, buildings, rooms, interior spaces, streets, courts, athletic fields, open spaces, forests, and all other areas and properties owned, operated, or controlled by the Kern Community College District.
2. The term “program” includes colleges, departments, institutes, centers, and other units operated or controlled by District/College functions.

Removal of Names from Donor-Named Buildings, Facilities, and Grounds

Naming of properties, facilities, or programs shall be in perpetuity except as set forth below.

The District may, in its sole discretion, change a name, or remove a name from a donor-named building, facility, grounds, or other space if the building, facility, grounds, or other space is destroyed or razed, or must be substantially remodeled or rebuilt for any reason. In that situation, the District will acknowledge the donor’s contribution with a plaque in a prominent location in a replacement building, facility, grounds, or elsewhere on the District’s campus.

The District has the absolute right and authority to remove a name from a donor-named building, facility, grounds, or other space and rename it as it sees fit in the following situations:

- If the donor fails to make the promised donation or gift for any reason; or
- If the District determines in its sole discretion, that the District’s continued association with the name, the donor, or the donor’s family or business, will damage or constitutes a significant and continuing challenge to the District’s reputation or goodwill in the community.