
**Kern Community College District
Board Policy
Chapter 4 – Academic Affairs**

BP 4105 Distance Education

Rely Primarily Upon the Advice and Judgment

Accreditation Related

Reference:

Education Code 66700. 70901. 70902
Title 5 Sections 55200-55210
34 Code of Federal Regulations Part 602.17 (U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965. as amended);
WASC/ACCJC Accreditation Standard II.A.1

Note: This policy is unique to Kern CCD.

“Distance Education” refers to instruction in which the instructor and the student are separated by time or distance, and interact through the assistance of technology.

The same standards and judgment of academic quality shall apply to any portion of a Distance Education class as are applied to in-person classes.

Any portion of a class conducted through distance education must include regular and effective contact between instructor and among students, either synchronously or asynchronously through group or individual meetings, orientation and review sessions, supplemental seminar or study sessions, field trips, library workshops, telephone contact, voice mail, e-mail, and/or other activities. Regular and effective contact is an academic and professional matter pursuant to sections 53200 et seq.

If a portion of the instruction in a course is designed to be provided through distance education, the course shall be separately reviewed and approved using the respective college’s and District’s course approval procedures. An addendum to the official course outline of record for new or existing course provided through distance education shall be required. The addendum must include how the portion of instruction delivered via distance education meets the standard for regular and effective contact and the requirements of the Americans with Disabilities Act (ADA).

Instructors of Distance Education courses shall be selected by the same procedures used to determine all instructional assignments. Instructors shall possess the minimum qualifications for the discipline into which the course's subject

matter most appropriately falls. The instructors must be prepared to teach in a distance education delivery method consistent with District policies and negotiated agreements.

The number of students assigned to any Distance Education course shall be determined by, and be consistent with, other District procedures related to faculty assignments.

Procedures for determining the number of students assigned to Distance Education courses provided through distance education may be reviewed by the respective curriculum committee.

Nothing in this section shall be construed to impinge upon, or detract from, negotiated agreements between the exclusive representatives and the Board of Trustees.

Attendance accounting shall be consistent with the California Community Colleges Chancellor's Office Student Attendance Accounting Manual for calculating Distance Education FTES.