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**Kern Community College  
District Administrative Procedure  
Chapter 4 – Academic Affairs**

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**AP 4222**

**Non-degree Applicable Basic Skills Courses**

**Rely Primarily Upon the Advice and Judgment**

**Accreditation Related**

**References:**

Education Code Section 78213;  
Title 5 Section 55035:  
ACCJC Accreditation Standard II.A.4

**NOTE:** This procedure is **legally required**.

Remedial coursework consists of pre-collegiate basic skills courses. -

A student's need for remedial coursework shall be determined using appropriate assessment instruments, methods, or procedures.

No student shall receive more than 30 semester units for remedial coursework. A student who exhausts this unit limitation shall be referred to appropriate adult noncredit education services.

No student shall be required to enroll in remedial English or mathematics coursework that lengthens their time to complete a degree unless placement research that includes consideration of high school grade point average and coursework shows that those students are highly unlikely to succeed in transfer-level coursework in English and mathematics. A student may be required to enroll in additional concurrent support, including additional language support for English as a Second Language students during the same semester that they take a transfer-level English or mathematics course. But only if the Vice President of Instruction determines the support will increase their likelihood of passing the transfer-level English or mathematics course. The Vice President of Instruction shall minimize the impact on student financial aid and unit requirements for the degree by exploring embedded and low or noncredit support options.

A student who successfully completes remedial coursework or who demonstrates skill levels which assure success in college-level courses may request reinstatement to proceed with college level coursework.

Students enrolled in one or more courses of English as a Second Language and students identified as having a learning disability are exempt from the limitations of this procedure.

Students who demonstrate significant, measurable progress toward development of skills appropriate to enrollment in college-level courses may be granted a waiver of the limitations of this procedure.

College catalogs shall include a clear statement of the limited applicability of remedial coursework toward fulfilling degree requirements and any exemptions that may apply to this limitation.