

**Kern Community College  
District Administrative Procedure  
Chapter 4 – Academic Affairs**

---

**AP 4101 Independent Study**

**References:**

Title 5 Sections 55230 et seq.

**Note:** This procedure is **legally required**.

Independent Study courses also allow students the opportunity to fulfill an immediate need due to circumstances beyond their control as determined by the Chief Instructional Officer at the respective college to meet a specific requirement for their degree, certificate, major, or for transfer.

Independent study in this context refers to a course that is not regularly scheduled, but for which it is expected that the student will interact directly with the instructor on an individual basis. Title 5, section 55232 requires that independent study courses must maintain the same academic standards as applied to other credit or noncredit courses.

Independent Study courses will be conducted by qualified faculty in accordance with the course outline of record to permit students to complete course material independently under the supervision and direction of the assigned faculty.

Academic standards applicable to Independent Study courses shall be the same as those applied to other credit and non-credit courses.

Students enrolled in Independent Study courses will be evaluated, and their progress recorded, in the same manner as students enrolled in other courses.

Faculty conducting Independent Study courses shall, at a minimum, be available to students in the same manner as for students in other courses, including the use of scheduled office hours.

Attendance for Independent Study course must be reported as outlined in the CCCC Student Attendance Accounting Manual (SAAM).