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**Kern Community College District  
Board Policy  
Chapter 2 – Board of Trustees**

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**BP 2310 REGULAR MEETINGS OF THE BOARD**

**References:**

Education Code Section 72000 subdivision (d);  
Government Code Sections 54952.2, 54953 et seq., and 54961

Unless there is Board action to the contrary, regular meetings of the Board of Trustees shall be held once each month. Regular meetings of the Board of Trustees shall be held the second Thursday of each month unless otherwise stated. Regular meetings of the Board shall normally be held at, 2100 Chester Avenue, Bakersfield, CA93301.

Dates, time, and place of the regular meetings shall be determined at the annual organization meeting (see BP 2305 titled **Annual Organizational Meeting**).

A notice identifying the location, date, and time of each regular meeting of the Board shall be posted at least ten days prior to the meeting and shall remain posted until the day and time of the meeting. All regular meetings of the Board shall be held within the boundaries of the District except in cases where the Board is meeting with another local agency or is meeting with its attorney to discuss pending litigation if the attorney's office is outside the District.

Special meetings may be called as provided by law (see BP 2320 titled **Special and Emergency Meetings**).

All regular and special meetings of the Board shall be open to the public, be accessible to persons with disabilities, and otherwise comply with Brown Act provisions, except as required or permitted by law.

See the District's website for a schedule of meetings of the Board of Trustees.

**Order of Business at Regular Meetings**

The order of business at all regular meetings shall be as follows:

- 1) Preliminary Items,
- 2) Public Comments,

- 3) Work Study Session (if, any),
- 4) Business Services,
- 5) Educational Services,
- 6) Human Resources,
- 7) Reports,
- 8) Board Committee/Ad-Hoc Reports, and
- 9) Adjournment.

Closed Sessions may be called in accordance with provisions of the California Education Code. The order of business may be changed by consent of the Board.

Also see BP/AP 2340 titled Agendas.

### **Meetings During Proclaimed States of Emergency**

1. The Board may hold a regular meeting, or special or emergency meetings as defined in BP 2320 Special and Emergency Meetings, virtually through voice or video teleconference services during a proclaimed state of emergency under the provisions of the Brown Act.

In order for the Board to meet virtually during a proclaimed state of emergency under the relaxed teleconference rules in the Brown Act, the Board will make findings by majority vote, as required by the Brown Act by way of a Board resolution.

If the Board elects to meet virtually during a proclaimed state of emergency, the District will comply with relevant provisions of the Brown Act regarding the posting of agendas, public access to meetings through call-in or internet-based service options, public participation, and limits on Board action in the event of a meeting disruption due to interruption of teleconferencing services.

During proclaimed states of emergency, the Board is not required to provide a physical location from which members of the public may attend or provide public comment.