

VP SCFF Workplan 2022-2023

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Workplan, July 1 – December 31

1. Maximize **FTES Performance** on the student-centered funding formula

Currently, the facilities that we have been able to use for conducting our Incarcerated Student Education Program classes are being reclaimed by the programs at TCCI. This has significantly limited the enrollment capacity for our incarcerated students. By installing at least three portable classrooms on D-yard and one portable classroom on C-yard, we will be able to increase significantly our incarcerated FTES. Such an initiative was first considered a major component in the Cerro Coso Community College Budget Investment Proposals. Now in support of the Cerro Coso Enrollment, Student Success with Equity Targets and Tactics, I will be leading the effort to install portable classroom units on the D-yard and C-Yard facilities at the Tehachapi California Corrections Institution. This will involve at the least:

- a. Coordinating a small Cerro Coso team and partnering with a team from TCCI
- b. Identifying locations and feasibility of the project
- c. Identifying limitations/barriers and determining solutions
- d. Developing an MOU with CCI and possibly CDCR
- e. Overseeing the installation of units
- f. Overseeing adherence to the MOU

Similarly, the growth potential in the Tehachapi community will be limited by the Cerro Coso campus footprint. Currently we lease space from the Tehachapi Unified School District in portion of an old middle school campus. Both the capacity and perception of this space is limiting the FTES performance in that community. We have a strong dual enrollment presence in Tehachapi which can lead to FTES, and to support potential growth we must seek a better solution for our campus footprint. I will be working this fall to move our efforts forward in this area.

2. Maximize **SUPPLEMENTAL Performance** on the student-centered funding formula

I do not have a specific item to support this area of the Cerro Coso Enrollment, Student Success with Equity Targets and Tactics as the efforts of Administrative Services do not directly connect with financial aid, marketing, and outreach. However, through budget development process I plan to emphasize and prioritize items that include or focus on communication with students about financial aid.

3. Maximize **STUDENT SUCCESS Performance** on the student-centered funding formula

A key aspect from the Cerro Coso Enrollment, Student Success with Equity Targets and Tactics is how important retention and persistence are for students completing success metrics. Administrative Services can play a role in this area by working to improve aspects of student life on campus that

support and encourage full-time enrollment which in turn can lead to increased completion. There are two plans that I will work on in the next six months aimed at improving the on-campus student experience. One is necessitated by end of our contract with our one provider of food service, and the other is necessitated by the end of our contract that provides on-campus security services.

Food Service: Currently we contract with a local small business to provide a small menu of food and drinks during limited hours. I plan to convene a taskforce with a goal of identifying and making a recommendation for future food services on campus.

Campus Security: Currently we are under a short-term contract to provide limited guard coverage at the IWV campus. I plan to analyze the possibility of implementing a model more in line with the other colleges in our district and in line with the recommendation of a Safety and Security CFIT last year. Then I will work our Director of Safety and Security to implement rapidly if it is determined to be feasible.